



WEDDING RENTAL CHECKLIST

CEREMONY

- CHUPPAH
- ARCH
- AISLE CANDELABRAS
- TENT
- COLUMNS
- CHAIRS (CHIAVARI/PADDED GRADEN/ X BACK)

RECEPTION

COCKTAIL HOUR

- BISTRO TABLES
- LINENS
- PLATES
- APPETIZER FORK

TENT

- POLE COVERS/DRAPE
- PERIMETER LIGHTS
- LIGHTING
- AC
- HEATER
- WINDOW/SOLID WALLS
- CHANDELIERS

TABLES

- ROUND
- RECTANGULAR
- FARM TABLES
- CAKE TABLE

CHAIRS

- CHIAVARI
- PADDED GARDEN
- FARM BENCHES
- X BACK

LINENS

- TABLECLOTHS
- OVERLAYS
- RUNNERS
- NAPKINS
- CHAIR COVERS
- CHAIR CUSHIONS

CHINA

- BREAD PLATE
- SALAD/DESSERT PLATE
- DINNER PLATE
- SOUP BOWL
- COFFEE MUG
- CUP & SAUCER

GLASSWARE

- WINE
- CHAMPAGNE
- WATER
- HI-BALL
- PILSNER
- SHOT GLASS
- MARTINI

FLATWARE

- SALAD/DESSERT FORK
- DINNER FORK
- DINNER KNIFE
- TEASPOON
- SOUP SPOON
- BUTTER KNIFE
- STEAK KNIFE

BAR

- PORTABLE BAR
- TABLE
- BAR TOP
- BAR STOOLS
- CHILL TABLE
- ICE TUB
- ICE SCOOP
- BAR ORGANIZER
- BAR CONDIMENT CADDY
- BAR MAT
- CORKSCREW/OPENER
- DRINK SHAKER

SERVICE

- CHAFFING DISHES (BUFFET)
- COFFEE URNS
- WATER PITCHERS
- WAITER TRAYS
- TRAY STANDS
- SALT & PEPPER
- PLATTERS
- CREAM & SUGAR
- CARVING STATION
- PLATE COVERS
- SHEET TRAYS
- FOOD PANS
- BUS TUBS
- TRASH CANS
- PREP TENT
- PREP TABLES
- BREAD BASKETS
- CAMBROS
- GRILL
- STOVE/OVEN
- PROOFER CABINET
- CAKE KNIFE
- CAKE SERVER
- CAKE STAND
- SERVING SPOON
- SERVING FORK

ENTERTAINMENT

- QUEBBIE
- STAGE
- DANCE FLOOR
- PHOTO BOOTH
- GOBO
- SPEAKERS
- SPEAKER STANDS
- MICROPHONE
- LIGHTING

RESTROOMS

- RESTROOM TRAILER

POWER

- GENERATOR
- EXTENSION CORD

OTHER

- EASELS
- BEVERAGE FOUNTAIN
- CHOCOLATE FOUNTAIN
- COAT RACK
- TABLE NUMBER STANDS
- BRIDAL MAILBOX
- SIGNS
- CENTERPIECES/TABLE ACCESSORIES
- CHARGERS

EVENT INFORMATION

DATE:
LOCATION:
TIME:
GUEST COUNT:

845-226-2447
2575 ROUTE 55
POUGHQUAG, NY 12570
PARTYTIME-RENTALS.COM

